

Dear all,

Some further notices for you in anticipation to the start of term. I'm afraid you will get a few of these in the next few weeks.

Arrival Form

Once you have finalised your arrival at Oxford, please remember to complete your [arrival form](#) so that we know when you arrive, **especially if you are moving into Farndon Court**. If you are arriving out of hours, we have to leave your university card (room key) at Linacre Reception. If you do not tell us, your card may not be there when you arrive. If you have changed your plans, please let us know by emailing admissions@reuben.ox.ac.uk. Please allow 4 days at least for us to make the arrangements for your arrival so please do not let us know last minute.

The working hours for the caretaker (Ray Hill) at Farndon Court are Mondays to Fridays, 8am to 4pm.

From Friday 24 to Monday 27 Sept inclusive, someone will be at Farndon Court between 9-5pm to let students in.

Reuben College Common Room

The Reuben Common Room won't be ready on 20 Sept due to delays to the furniture. It should be ready for use from 27 Sept. In the meantime, you can start using the dining hall and other facilities at Linacre. There will be some unknowns but you will be given further information on the facilities at Linacre during induction. The relevant IT services at the college is currently working to enable your university card at Linacre College. If your card does not work at Linacre College, please go to the reception/lodge at Linacre and register your card there. Not everyone at reception can register your card. It is best to do this between 8.30am to 8.30pm on weekdays.

Clarification on university card collection

If you are staying at Farndon Court, you will collect your university card when you arrive at Farndon Court. For those who have arrived early and collected their university cards, you will have access to Farndon Court with your card.

If you are not staying at Farndon Court, you will collect your university card from me.

Either way, please [book an appointment](#) to come see me so that I can check that you have completed everything necessary to enrol you formally as a student. For non-UK /Irish passport holders, please bring your BRP card (if you have one) and your passport when you come see me. If you have chosen to collect your BRP card from college, this is when you collect your BRP card. Please note that you can only collect your BRP card between 27 Sept and 5 Oct. For EU citizens who have settled or pre-settled status, please [request a verification code](#) to be sent to me (ellen.moilanen@reuben.ox.ac.uk) so that I can confirm your status online.

Bedding package

Unfortunately, due to our limited staff resources, we are unable to assist with providing a bedding package for you. You can buy your bedding when you arrive or buy ahead and have it sent to Farndon Court. Please remember to put your name and flat number on the delivery address. If we have time, we may leave the packages in your room.

Some online places where you can buy bedding package:

[Noahs Box](#)

[John Lewis](#)

[Argos](#)

[Amazon](#)

Make sure you have the correct bed size. All beds in Farndon Court are UK queen size except for the 8 bed cluster Band E and F rooms which are UK singles beds

If you are planning to buy your bedding on arrival, the shopping area in Oxford is Cornmarket Street, Queen Street, High Street and Westgate shopping centre. John Lewis is in the Westgate shopping centre. You will find most things in the Westgate shopping centre.

Please be aware of the retail shopping hours in Oxford. The Westgate Shopping Centre opens from 10am to 8pm, Mondays to Fridays; 9am to 8pm on Saturdays and 11am to 5pm on Sundays. Shops in the other areas may close at 6pm Mondays to Saturdays. **All retail shops close at 5pm on Sundays.** If you are arriving late, you may want to consider buying your bedding in advance.

Covid Guidance

As we prepare for students to return to Oxford and to some kind of normality, we would like to ask students to do the following to help control the spread of the virus.

- **Get vaccinated** as soon as possible if you have not already done so
- **Wear face coverings** where indicated (unless exempt)
- **Test regularly**, and if you have symptoms
- **Stay at home** if you are unwell
- **Wash your hands** regularly with soap or sanitiser
- **Be considerate of other people's space**

You can pick-up a free lateral flow device from the Academic Office at South Lodge and from the caretaker at Farndon Court. You are encouraged to test yourself twice weekly using the device and report your results (whether negative or positive).

If you have symptoms, you have to self-isolate and book a PCR test through the Early Alert Service.

For more information, please read the [university's Coronavirus Health Page](#).

The university will have a vaccination centre at the University Club from 20 Sept. Further information will be circulated once it is available. In the meantime, if you are already here in the UK and would like to get vaccinated, you can book an appointment at [Oxford Brooke's vaccination centre](#). Please do not worry if you do not have an NHS number. You can still get vaccinated without one. If you have any concerns about the vaccination, please speak to your GP. Vaccination is available to ALL students free of charge, whether you are from the UK or overseas.