



## Academic Seminar and Dining with Dinosaurs: Terms and Conditions

Thursday Academic Seminar and Dining with Dinosaur nights are held from 1st – 9th week every term on a weekly basis at the Museum of Natural History (subject to any restrictions in place).

The dinners, together with the preceding College seminars, are part of the Reuben's academic programme and all attending (including guests) are asked to engage in the further discussion of the seminar's topics during the course of the following meal. The Thursday seminars and following dinner, free to all Reuben students and staff, lie at the heart of Reuben's distinctive academic enrichment programme.

### 2022-2023 Prices

Reuben Students	Free of charge (but see below on penalties for missed bookings)
Reuben Fellows	Free of charge (but see below on penalties for missed bookings)
Guest(s)	£30.00

### Booking and Cancellation Policy

In order to attend, you must book your place through Inkpath, and complete your booking via the University Online Store. All participating in Dining with Dinosaurs must also attend the preceding seminar.

If you have booked but subsequently find yourself unable to attend the event, please email in advance to [president-pa@reuben.ox.ac.uk](mailto:president-pa@reuben.ox.ac.uk) with the reason(s) why you are unable to attend the event. It is unlikely we will be able to change the order provided to the caterers once the booking site is closed. If you have missed two dinners without good reasons (being unwell or a personal emergency) and/or you have not let Presidents EA know, we reserve the right to charge you for the missed meals you have booked. The charge will be £30.00 per missed meal.

If you have booked but are unable to attend, you are encouraged to transfer your place to another Reuben Student/Fellow/College Staff. You may **not** transfer your place to a Guest (i.e. to someone from outside of the College). The College **will** exercise its right to turn away all non-Reuben members, unless they have been booked and paid for as a guest and attend with their Reuben College host (see below).

### Guest policy

Each Reuben member (student or fellow) can normally bring up to two guests, subject to the overall restriction that there be no more than 25 guests in total at any one dinner. Guests must be advised that they must also attend the preceding seminar and engage in the led discussion over dinner. Guest tickets can be booked via the University Online Store by the Reuben member hosting them. Reuben members must accompany and be responsible for their guests for the duration of the event.

Free of charge Reuben places are not transferrable to Guests (see above). **Guest tickets are entirely non-refundable, and by booking a Guest ticket you accept that if your Guest is unable to attend, for whatever reason, you will still be charged for their ticket.**

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### **Venue information**

Attendees are not permitted to bring alcohol into the venue and, under their alcohol license, museum staff have the right to refuse to serve if and when drinks are provided on-site. Reuben College reserves the right to implement a seating plan and ask you to seat yourselves according to the plan. Guests will normally be seated at the same table as the Reuben host who has invited them. Where an event has a seating plan, please adhere to its details and refrain from making any changes.

### **Dietary requirements**

All dietary requirements must be provided when you make your booking (including requirements for any guest). On arrival, you and your guest(s) must take your place cards, and your dietary requirements will be indicated by a '(D)' after your name. If you have dietary requirements but there is no '(D)' on your place card, you must make yourself known to the waiting staff.

Failure to notify Reuben College of any dietary requirements in advance will mean that this cannot be catered for.

Reuben College, 14<sup>TH</sup> December 2022

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